HOW TO USE KOBOKOBO

1. Enter your email address and system generated password after sign up, click the sign in button

2. Add the phone numbers you will be calling from using ADD CALLER-ID Tab on the left

3. List the numbers without any spaces or dashes and click the ADD NEW CALLERID Tab
4. Click on **MY SPEED DIAL** on the left to create Speed Dial for frequently called numbers:
   - select speed dial number starting from 0 through 19, tab over to the next cell
   - enter the Country code + Area Code + phone number with no spaces or dashes, tab over
   - enter name or alias of caller, tab over
   - select the **ASSIGN NUMBER TO SPEEDDIAL** tab to complete
   - repeat steps above until all speed dial numbers have been entered
5. To locate your access number: At the top of the home page, click the **ACCESS NUMBER** tab and select from the list. Call the designated state’s access number (save the access number(s) on your cell phone).

6. Enter the phone number of the party you wish to call or enter the speed dial code for the number you want to call and press the # sign. To make another call without hanging up, press the asterisk *sign.

**HOW TO MAKE A PAYMENT**

1. Go to [www.kobokobo.com](http://www.kobokobo.com)
2. Log on to your kobokobo account (enter email and password, click sign in)
3. Click **BUY NOW**

4. Click **continue**
5. Select Total Amount from the drop down menu (could be 10, 20, 50, 75 or 100)

6. Click confirm order
7. If you have a PAYPAL account, enter your PAYPAL email and password and complete your transaction using your account.
8. If you do NOT have a PAYPAL account, from the lower left above the credit card logos see “Don’t have PayPal account?” click continue

9. Complete all credit card information to the left, do not fill the “Already have PayPal account on the right”. Do not forget to enter the CSC code at the back of your card (in front for American express). Click review order and click pay now. If the payment is successful, you will see the thank you message on top

10. That ends your payment session. You may return to your kobokobo account by clicking on “return to Canan Incorporated’